



The Digital Toolbox is a tool for your procurement and connects you with the best tech suppliers in the world. It is our aim to support you in the process of finding a solution to your problem, finding the right partners to help you solve that problem, and to set up the requirements to ensure adaptability of the solution in the longer term. The process will go in these steps:

- 1) Together we investigate the problem and how technology could help solve that problem.
- 2) We ask you to onboard the Digital Toolbox and go more in depth into the specifics of the solution that you are looking for.
- 3) Through a questionnaire in the Digital Toolbox we assess your existing IT infrastructure on interoperability and applicable EU legislation.
- 4) Based on your needs, we will compile a list of components that could together solve your problem. This is summarised in the Purchase Plan that we hand over to you.
- 5) When you publish the tenders for the components, we will simultaneously engage our network in the tech market to find the best solutions.
- 6) After the onboarding process of tech suppliers, you can choose a supplier for each component from the list of available suppliers.
- 7) Having finalised the decisions we have a set of standardised contracts to make quick agreements with the suppliers.
- 8) After the order, you will need to integrate the components. You could choose to do that yourself or with the help of an Integration Partner from our network.
- 9) You may choose to get additional help from use for Implementation of the solution.
- 10) Now you are good to go with your new digital solution!

Throughout the process, we will support you in making decisions and finding what you need. We have the technical, legal, and business expertise in our team to do so.

